

Date: August 6, 2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Kerman Unified School District

Number of schools:

7

Enrollment:

5227

Superintendent (or equivalent) Name:

Robert Frausto

Address:

15218 West Whitesbridge

Phone Number:

559-843-9000

City

Kerman

Email:

robert.frausto@kermanusd.com

Date of proposed reopening:

January 11, 2021

County:

Fresno

Current Tier:

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Unified School District

Grade Level (check all that apply)

TK

2nd

5th

8th

11th

K

3rd

6th

9th

12th

1st

4th

7th

10^t

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening, per the [Guidance on Schools](#).

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

- X I, Pam Sellick, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Stages of re-entry (office and school settings), re-entry schedule, surveillance testing, criteria for classroom/school closure, building access protocol for employees and visitors, common area usage protocol, health screening (self-certification for employees, students, and visitors), return to work/school after illness protocol for students and staff, face covering protocol, social distancing protocol, disinfecting protocol, PPE guidelines, employee and student COVID-10 exposure response plan, process for employees to report COVID-19 related illness, COVID-19 screening form for students.

- X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

The district will follow the safety protocols set forth by the Fresno County Department of Public Health as all students return to in-person instruction.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Classes will be full, with up to 30 students. wearing face coverings while inside the classroom.

If you have departmentalized classes, how will you organize staff and students in stable groups?

All school sites will be returning to their regular in-person schedules. Independent Study will be offered to families who do not want their children to return in person. The requirements set forth by AB 130 will be followed for the Independent Study school.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

As allowed by the local and state health departments, all students will have regular schedules. Rooms will be cleaned between classes.

- X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Each school site has designated locations for students and staff to enter and leave campus in order to avoid close contact. Staff members will be on duty to ensure that students have their face coverings on correctly. Anyone entering the campus must wear a face covering in doors while students are present.

- X **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced for staff and students.

All students and staff will be expected to wear face coverings while inside with students present. Staff members will be supervising students to make sure the coverings are kept on properly (over the nose). If, at any time, a student removes his/her mask, a staff member will direct the student to put it back on. If a student or staff member reports to school/work without a mask, one will be provided for him/her.

- X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

All students and staff are expected to self-screen before coming to school. Any student who shows signs of illness will be immediately taken to a designated isolated room until a parent is able to pick him/her up. Any staff member with symptoms will be sent home immediately.

- X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

No-touch Hand sanitizing stations have been added to several locations throughout each school site for easy access. Students have been instructed to use them frequently. Staff members supervise the students in the cafeteria, ensuring each student sanitizes his/her hands prior to getting breakfast or lunch. Each classroom has been stocked with extra bottles of hand sanitizer (in addition to having sinks in the rooms). The bottles and soap for the sink are replenished daily.

- X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

The Licensed Vocational Nurse (LVN) at each site is the designated contract tracer.

- X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

As per the new guidelines, students no longer need to social distance.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 0 feet

Minimum 0 feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

This is no longer a requirement.

- X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

A slide show that covers all of the COVID-19 protocols has been created and shared with staff and families. The slide show is posted on the Kerman Unified School District website and Facebook page. The maintenance of operations department received special training on the cleaning and disinfecting protocols.

- X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

The District has purchased Rapid tests to test students as needed. Anyone who tests positive will be instructed to remain home for 10 days. For TK-5 if a class has been exposed to COVID, students will be tested twice a week upon return to school.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

Surveillance testing will take place weekly and will be offered to all staff members who are working at any KUSD site.

- X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

District personnel will test students who have been exposed to someone with COVID-19. They will be instructed to remain home for 10 days.

Planned student testing cadence. Please note if testing cadence will differ by tier:

This is no longer required.

- X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

Each site administrator will immediately contact the Assistant Superintendent of Human Resources when there is a confirmed positive or a suspected case in a student or staff member. HR will report the necessary information (name, address, phone number, date of birth) to the local health officer. Contact tracing will take place, and the person will remain home for 10 days.

- X **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

The superintendent will notify students, staff, and parents via letters about cases and exposures at the school. No names will be used in the letters.

- X **Consultation:** (For schools not previously open) Please confirm consultation with the following groups

- X Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: Classified & Certificated Unions

Date: January 20, 2021

X Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Community Town Hall Meetings

Date: November 18, 2020

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Fresno. County has certified and approved the CRP on this date: February 18, 2021. If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)

Note: This checklist was amended on January 29th to delete language regarding the need to submit this checklist to a County Office of Education. The CSP does not need to be submitted to the County Office of Education as part of the public health guidance, though the County Office of Education may request the CSP as part of other processes.